

# Medical Assistant

**Job Title:** Medical Assistant

**Location:** Klamath Falls, Oregon

**Job Type:** Full-Time

## **Join Our Team as a Medical Assistant at Klamath Health Partnership!**

Are you a compassionate and skilled Medical Assistant with at least one year of experience in a family practice setting? At Klamath Health Partnership (KHP), we're looking for a dedicated Medical Assistant to support our mission of providing accessible, patient-centered care to the Klamath Basin community.

As a Medical Assistant on our team, you'll play a vital role in delivering high-quality care, supporting providers, and creating a welcoming experience for every patient. If you're ready to grow professionally while making a meaningful impact, we'd love to meet you.

**About Us:** Klamath Health Partnership, Inc. is a Federally Qualified Health Center committed to health equity and compassionate care. With over 50 healthcare professionals and 100+ support staff, we're the second-largest healthcare provider in the region—and proud to serve those who need us most.

## **What You'll Do**

As a Medical Assistant, your responsibilities will include:

- Interviewing patients and recording vital signs (pulse, temperature, blood pressure, weight, height)
- Preparing treatment rooms and assisting providers during exams and procedures
- Administering injections, performing routine lab tests, and operating diagnostic equipment (e.g., EKG)
- Maintaining clean, stocked exam rooms and sterilizing instruments
- Scheduling tests and coordinating with other medical departments
- Participating in quality assurance and compliance efforts
- Supporting a culture of safety, confidentiality, and teamwork

## **What You Bring**

- High school diploma or equivalent; plus one year of Medical Assistant experience in a family practice setting
- CMA, CCMA, or RMA certification (or ability to obtain within 6 months)
- Strong communication, documentation, and teamwork skills
- Ability to calculate drug dosages and interpret clinical instructions
- Flexibility to work across locations and shifts
- Bilingual/bicultural skills strongly preferred
- CPR/First Aid certification preferred

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## **Benefits & Perks**

- Medical, Dental & Vision Insurance
- Life Insurance & Employee Assistance Program (EAP)
- Paid Time Off (PTO)
- Retirement Plan
- Inclusive, team-oriented culture with opportunities for growth

## **Physical Requirements & Accommodations**

This role requires the following, with or without reasonable accommodations:

- Clear verbal communication and active listening
- Frequent standing, walking, sitting, and use of hands
- Occasional lifting/moving of items up to 25 lbs.
- Bending, stooping, and reaching
- Visual acuity for close and distance work

## **Ready to bring your skills and heart to a team that values both?**

Apply today and help us build a healthier, more inclusive community—one patient at a time.